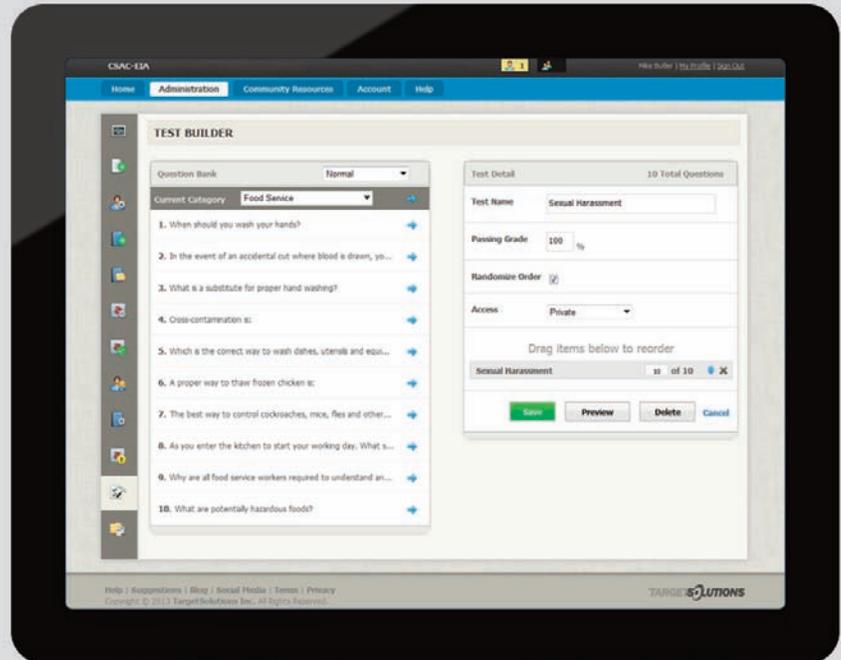


## Test Builder: A State-of-the-Art Testing Application

Making sure that your employees receive the training necessary to do their jobs is critical – not just to your organization and its ability to maintain compliance, but also to your workers whose health and safety depend on it.

To help you deliver this much-needed training, and evaluate your employees' proficiency level, TargetSolutions has introduced Test Builder. Using this state-of-the-art testing tool, you can easily create, assign and manage the delivery of secure, web-based exams. You can also track test completion and record the results – all from within TargetSolutions. The benefits include the following:



### The Ability to Cost-Effectively Develop and Deliver Test Builder

- Create online exams based on any content you choose – videos, PowerPoints, a company-wide policy, a new organizational procedure, your own training curriculum, etc.
- Develop your own test questions, or share questions with other administrators in your organization.
- Assign the exam to any employee with the click of a mouse.

### Time-Saving Tools for Scoring and Recording Exams

- You set the passing grade percentage and determine whether an employee has more than one opportunity to take the exam – Test Builder does the rest!
- Test results are tabulated immediately and employees receive their scores within seconds.

### A Central, Accessible Repository of Your Employees' Test Results

- Results are saved in the system and you can easily access them by running a report that includes completion date, grade percentage, number of attempts and status (pass/fail).

### Security Features That Eliminate the Opportunity for Cheating

- You can randomize the order of the questions so that no two exams are identical.
- Enhanced security features prevent employees from copying, printing, or saving the questions as well as viewing the page's source code.

## Build Tests with TargetSolutions

### Question Bank

- Create, edit and categorize your questions.

### Test Library

- View the tests in your library along with useful summary data.

### Test Builder

- Develop your exams using the questions and categories you have created, assign the passing grade percentage, determine access privileges, and preview your test.

In addition to these features, the application provides a number of timesaving shortcuts that make building your online exams simple:

- **The ability to categorize questions.** Every question is assigned a category, making it easier to organize questions on a test.
- **“Normal” and “advanced” display modes.** “Normal” mode provides basic functionality and “advanced” mode gives you the ability to edit test questions and categories all from within the Test Builder application screen.
- **Drag-and-drop functionality for organizing test questions.** Simply drag and drop questions in the order they should appear.
- **Random sorting capabilities.** You have the option to randomly sort individual questions as well as entire categories of questions.
- **A question ID.** Every question is assigned a unique identification number, making it easier to track which questions were used on each test.
- **An intuitive test engine.** Using this engine, you’ll never inadvertently add a duplicate question to the exam.